

Austin Independent School District

Multilingual Education



April 17, 2020

Dear Padron Elementary School Staff and Parents:

The purpose of this letter is to update you regarding the principalship of Padron Elementary. Superintendent Paul Cruz has appointed Ms. Marta Johnson to be the interim principal for Padron Elementary for the remainder of the 2019-2020 school year, effective Monday, April 20. Ms. Johnson has been the assistant principal at Padron Elementary since it opened in 2014, and she knows the students and staff well.

Austin ISD has begun the process of selecting the permanent principal for your school. The district is committed to including voices of parents and school staff in making this important decision.

We begin by gathering input from parents and school staff to develop a principal profile, which identifies characteristics you want to see in the Padron Elementary principal. Due to the COVID-19 pandemic, we will be asking for your feedback electronically.

There will be a Zoom conference on Thursday, April 30, 2020, for staff at 3:15 p.m. and for parents at 6:00 p.m. For information about using Zoom, go to <https://zoom.us>. The meeting number is 361-958-4894 (Note: This is a Zoom meeting code, *not* a phone number) and the password is 654784. If you are not able to attend, you may submit your input via e-mail to <david.kauffman@austinisd.org> or leave a voicemail at 512-414-4734.

The Padron Elementary Campus Advisory Council (CAC) will determine a process for selecting six members for the interview committee, which will include:

- CAC co-chair (parent)
- CAC co-chair (teacher)
- Parent not on CAC
- Teacher or other staff member not on CAC
- Parent/guardian-at-large (may or may not be a CAC member)
- Teacher at-large (may or may not be a CAC member)
- Executive Director of Multilingual Education

The timeline for the selection process is as follows:

- April 30, 2020 Collect input from faculty and parents to develop the principal profile.
- May 13, 2020 Committee interviews several candidates to identify 3 finalists
- May 20, 2020 Superintendent interviews the 3 finalists
- June 15, 2020 Selected candidate presented to Board for approval

Your input and your support of Padron Elementary School is valued and appreciated.

Sincerely,

David Kauffman, Ed.D.
Executive Director of Multilingual Education